

The purpose of this document is to clearly define procedures and responsibilities for processing score cards accurately and in a timely manner for both Boldmere Main Club and Boldmere Shaggy Dogs Club:

Boldmere Golf Club: Processing Score Cards Procedure:

Responsibilities:

Nominated Handicapper: Can be any member of the Joint Handicap Committee who are also registered Users of Handicapmaster:

Joint Handicap Committee: John Gibbons, Tony Wilkins, Pete Beale, Ian Heathcock, Trevor Jones & Richard Nicholls.

Marker: Must ensure prior to Teeing off that the players details given to them are printed on the score card, are legible and agreed by the player.

Player(s): It is the responsibility of each Player prior to teeing off to ensure they have verified their Handicap Index, course handicap and playing handicap and pass their H/C details to the player marking their score card and to double check the Markers score card for accuracy against their recorded score.

It is recommended that Player and Marker agree the accuracy of the scores on the first nine holes before teeing off on the 10th tee rather than leaving it all until completion of the round, It is also the player's responsibility to ensure their scorecard is submitted using the process below.

COMPETITION SCORE CARDS:

1. All Competition score card details and scores for each Player must be agreed by both Marker and Player immediately after their round and should be clear to read.
2. The Marker and Player once satisfied the information is correct will both sign the score card, the Player is responsible for ensuring that it is legible. (Preferably by pen)
 - Main Club only to post their original scorecard in the Members Room score card secure box.
 - Shaggy Dogs only to take full photograph of their score card and send to the appropriate day's WhatsApp Site.
(Each Player must submit their score card on the day they have played ASAP after their round)
3. The nominated Handicapper should allow sufficient time to check the cards to ensure all the information is detailed and legible, if in doubt return it to the sender immediately, requesting they correct the card as indicated and return it back to the Handicapper before the relevant club section's deadline time for that day's competition.



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4. If possible, on the day of the competition prior to play commencing, Mytime Pro staff should advise if the course being played is a measured course for either White, Yellow or Blue Tees as appropriate.
5. The nominated Handicapper must upload all entered score cards onto Handicapmaster in good time before 11.59 pm that day or asap and publish results to both Master Scoreboard and the WHS England Golf Platform when competition is closed.

GENERAL PLAY & 3 INITIAL HANDICAP SCORE CARDS:

1. Either of the above cards can be completed when playing with a member in a club competition or completed when playing a social game with a member.
2. The score card should clearly state either "General Play" or "Handicap Initial Score Card (1, 2, or 3)" and both marker and player card details must be legible and correct and signed by the Marker and Player.
3. It is the responsibility of the Marker or Player using their mobile to take a clear full picture of the full score card and send it to their relevant club sections What's App Site ASAP after the game for the attention of a Nominated Handicapper within their playing section.
4. The nominated Handicapper should allow sufficient time to check the cards to ensure all the information is detailed and legible, if in doubt return it to the sender immediately requesting, they correct the card as indicated and return it back to the Handicapper ASAP that day.
5. If possible, on the day of the competition prior to play commencing, Mytime Pro staff should advise if the course being played is a measured course for either White, Yellow or Blue Tees as appropriate.
6. The above must be done in good time before the end of day if possible and results entered "General Play" or "Handicap Initial Score Card sections" as appropriate on Handicapmaster and then published to both Masterscore Board and the WHS England Golf Platform.
7. When a player's 3rd Handicap Initial Score Card has been uploaded to WHS England Golf and their Handicap Index calculated, the player will be notified by the Handicapper of their Handicap Index and told that they can now enter formal Boldmere Club Competitions in their relevant club section.